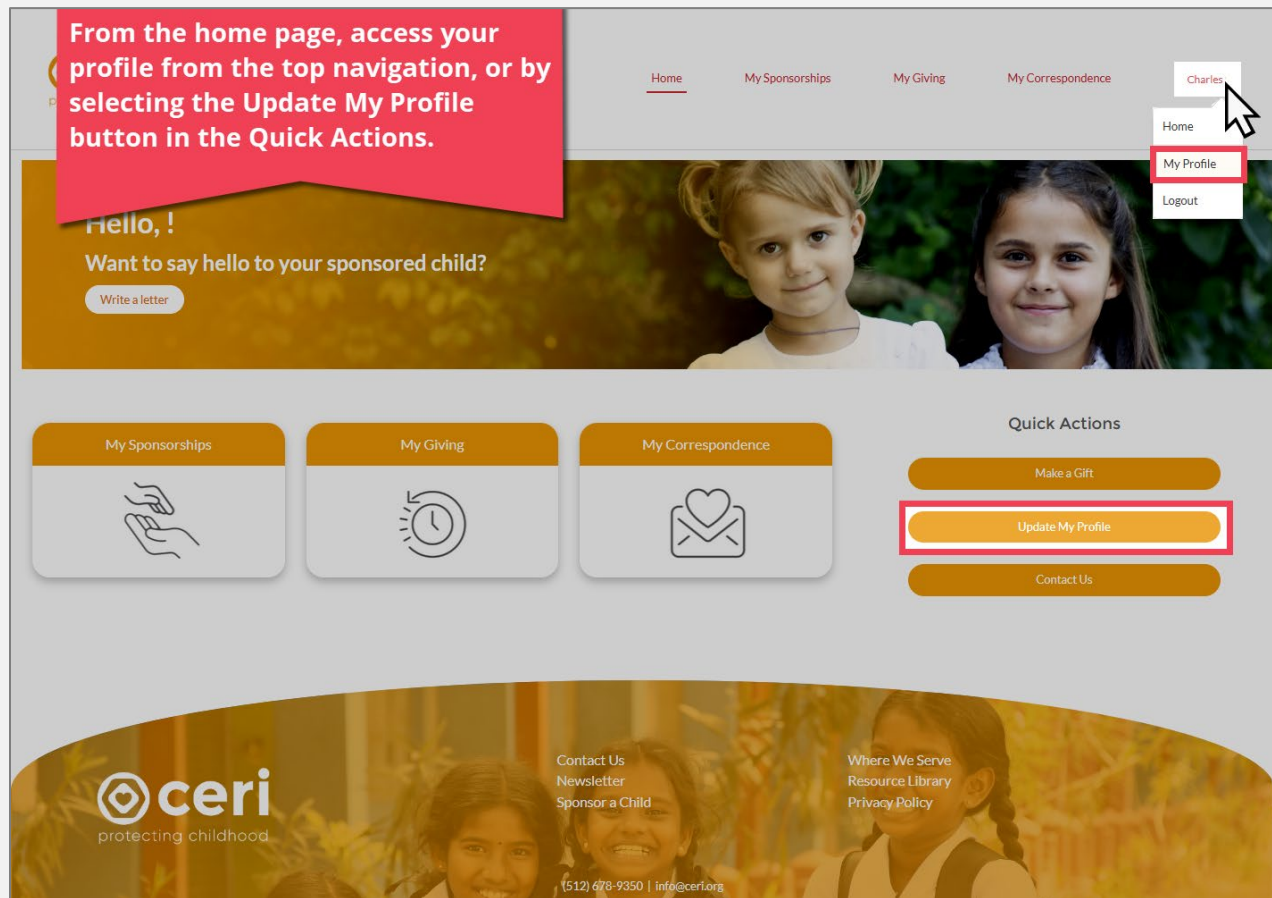


## MY PROFILE

From the home page, access your profile from the top navigation, or by selecting the Update My Profile button in the Quick Actions.

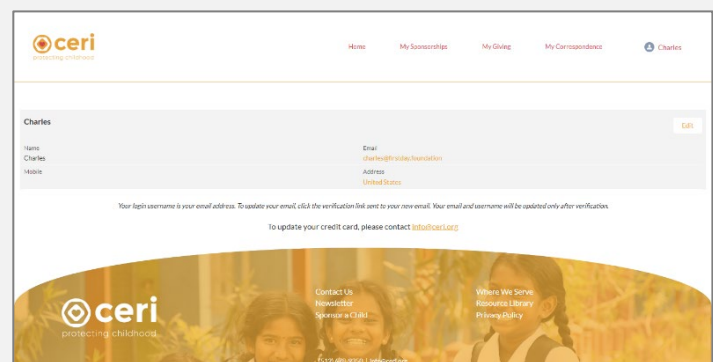


The [My Profile](#) page is where you can view and update your personal information used for your sponsorship account.

Here, you can:

- ◆ [Review your information](#)
- ◆ [Update your details](#)

This page ensures your information stays accurate, so you never miss important updates or messages from your sponsored child(ren).



Keep your contact details current - your email address is also your username for the sponsor portal.

Update your name, phone number, or address here. Remember to verify your new email before it becomes your login username.

The screenshot displays the CERI Sponsorship portal interface. At the top, the CERI logo is on the left, and navigation links (Home, My Sponsorships, My Giving, My Correspondence) and a user profile icon labeled 'Charles' are on the right. Below the navigation bar, a user profile card for 'Charles' shows fields for Name, Email (charles@firstday.foundation), Mobile, and Address (United States). A yellow callout box points to the profile card with the text: 'Review your name, email address, mailing address, and mobile number.' Another yellow callout box points to an 'Edit' button on the right with the text: 'Click Edit to make changes to your contact information.' Below the profile card, a note states: 'Your login username is your email address. To update your email, click the verification link sent to your new email. Your email and username will be updated only after verification.' To the right of this note, it says: 'To update your credit card, please contact [info@ceri.org](mailto:info@ceri.org)'.

The 'Edit Charles' form is shown in the foreground. It has a title 'Edit Charles' and a note '\* = Required Information'. The form is divided into two main sections: 'Contact' and 'Address'. The 'Contact' section includes fields for First Name (Charles), Middle Name (Monroe), Last Name (Schulz), Suffix, and Mobile (555-555-1234). The 'Address' section includes a search bar, a text input for Street (17319 San Pedro, Suite #110), City (San Antonio), State/Province (TX), Zip/Postal Code (78232), and Country (United States). At the bottom right of the form are 'Cancel' and 'Save' buttons. A yellow callout box points to the 'Save' button with the text: 'On the Edit screen, update your name, address, or phone number, then click Save when finished.'

Additional yellow callout boxes provide further instructions:

- 'When you update your email, a verification link will be sent to your new address. Your email and username will update only after you click the verification link in your new email.'
- 'There may be up to a 3 minute delay before changes take effect.'

MY PROFILE